

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
BOARD MEETING
Friday, October 16, 2009

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:00 a.m. at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi, on Friday, October 16, 2009. This meeting was conducted as a teleconference meeting pursuant to Section 25-41-5 of the Mississippi Code with one or more members of the Board participating via teleconference.

Members present: Mr. George Walker joined via telephone and members present were Mr. Bubba Hudspeth, Mr. Chip Crane, Mr. Ed Perry, Mr. Max Huey, and Mr. Napoleon Moore. Members not present: *Mrs. Patricia Dickens, Mr. Bobby Steinriede, and Mr. Bruce Martin*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Shawn Mackey, Dr. Fiona Qualls, Mr. Ray Smith, Mr. Kell Smith, Mr. Jim Southward, and Mrs. Missy Saxton.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Reginald Sykes, Institutions of Higher Learning (IHL); Dr. Willis Lott, MS Gulf Coast Community College; Dr. Eddie Smith, representing SBCJC on the MPB board and Dr. Judy Lewis, Executive Director of Mississippi Public Broadcasting.

CALL TO ORDER

Acting Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and provided the meeting notice for the November 20, 2009, SBCJC Board Meeting. The State Board for Community & Junior Colleges Committee of the Whole meeting will be held November 19, 2009, at Huntington's Grille in Jackson, Mississippi at 6:00 p.m. The meeting will reconvene in the Hilton Hotel Hattiesburg Room at 7:30 p.m. The Board Meeting will be held on November 20, 2009, at 9:00 a.m. in Room 507 of the Education & Research Building, 3825 Ridgewood Road, Jackson, Mississippi.

PRELIMINARIES

Acting Chairman Hudspeth provided the Invocation.

Approval of September 17 and 18, 2009 Meeting Minutes

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** by a roll call vote to approve the minutes of the September 17 and 18, 2009, SBCJC Board Meeting.

Approval of Agenda

In a motion made by Mr. Chip Crane and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** by a roll call vote for approval of the day's agenda.

REPORTS/ACTION

Executive Director's Report

Dr. Clark began his report by welcoming all Board Members to the meeting. He reported that Mrs. Diane Day, wife of the late Dr. Larry Day, sent the Board a thank you letter for the memorial made in Dr. Day's honor. Dr. Clark reported that a resolution was prepared at the request of the Board and mailed to Mrs. Diane Day, wife of the late Dr. Larry Day. Dr. Clark read the resolution honoring the life of Dr. Larry Day.

In a motion made by Mr. Max Huey and seconded by Mr. Bubba Hudspeth, the SBCJC Board **voted unanimously** by a roll call vote for approval and adoption of the resolution honoring the life and accomplishments of Dr. Larry Day.

Mrs. Brenda Yonge sent a thank you note to the Board Members, thanking them for the resolution passed in her honor for her years of service as a SBCJC Board Member.

Dr. Clark reported that Dr. David Cole, president of Itawamba Community College, has offered to host the SBCJC's monthly board meeting in Spring 2010. The sentiment expressed by Board Members was that April would be a good time to visit ICC.

He reported that Ms. Mitzy Johnson will be leaving the agency at the end of the month as the Research and Planning Director. She has accepted a position at Mississippi State University. Dr. Debra West will assist in the research and planning unit with the help of Mr. Ray Smith until a new employee can be found to take over this unit.

Dr. Clark attended the SWIB Executive Committee meeting on October 15. The WET funds continue to be a concern for the committee. There are several possible solutions to extend the WET funds, even if one of the three triggers is reached, causing the funds to cease.

Dr. Clark reported that he has been invited to be a part of the Mississippi Economic Council's (MEC) Road show Tour. When he is not able to attend a particular event, a video will be shown featuring a message that will ask for the business community's support of the CJC system.

The final version of the SBCJC headquarters building feasibility study has been prepared and was distributed to each board member. (Added as Exhibit E).

Dr. Clark reported that the Graduation Rate Task Force has been meeting and is making progress towards its final report due in December.

The annual Mississippi Association of Colleges (MAC) was held the first Monday in October at Mississippi College in Clinton. Dr. Clark will attend the MEC's Hobnob on October 21. Mr. Kell Smith asked board members to be prepared to have their photo taken at the November board meeting for the annual report.

Dr. Eddie Smith introduced Dr. Judy Lewis, Executive Director of Mississippi Public Broadcasting, to members of the SBCJC Board. Dr. Lewis presented a 2 ½ minute video which is a promotional trailer for a new workforce focused television show called, "Job Hunter." This television show will be broadcast on MPB beginning in November.

Dr. Clark concluded his report.

MACJC Report

Dr. Willis Lott provided the MACJC report. The MS Supervisors Association (MAS), led by Mr. Derrick Surrence, met recently and took up the request by the MACJC to ask the legislature to increase the maximum support counties can give to the community colleges. The MAS did not

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reject the request, but they did not approve it either. Dr. Lott reported that the meeting with Mr. Blake Wilson, Executive Director of MEC went very well and Mr. Wilson is very supportive of the message that the CJC system has to present. He reported that the Southern Association of Colleges and Schools (SACS) will be visiting the MGCCC campus in the next few weeks for the college's ten-year accreditation.

Dr. Lott said the short-term strain of the budget woes are on faculty and staff. They are challenged to produce and do more with less. The long-term impact may be even more severe. With the large increase of enrollment over the last two years, our CJC's will reach the capacity level where we aren't able to serve our students with the quality they deserve. Faculty and staff will be pushed to the utmost limit to provide a quality education with inadequate funding support.

Dr. Lott reported that football season is almost over and a champion will be named in about three weeks. Soccer championships will be determined soon also.

Dr. Lott concluded his report and Mr. Hudspeth called for a recess at 10:00 and reconvened the meeting at 10:15.

Career and Technical Education Report

On behalf of Dr. Debra West, Dr. Shawn Mackey presented all information pertaining to Workforce, Career and Technical Education and Grants & related activities.

Dr. Mackey presented a Notice of Termination request, Exhibit A, from MS Delta Community College in their program of Sheet Metal Technology. The college is requesting termination due to low enrollment.

In a motion made by Mr. Chip Crane and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** by a roll call vote to accept the notification of termination of the MDCC Sheet Metal Technology program.

Workforce Report

Dr. Mackey provided the standard workforce report, Exhibit B1. The WET Fund report, Exhibit B2, shows to-date transfers received.

Grants and Related Activities Report

Dr. Mackey presented Exhibit C1, the report for Grants currently being administered by personnel at the SBCJC. Exhibit C2 reports the number of Career Readiness Certificates (CRC) issued to date.

Academic Affairs Report

Dr. Fiona Qualls introduced Mr. Jim Southward, Director of Affiliated Activities and asked him to provide his report. Mr. Southward reported that Meridian Community College was awarded the Holbrook Award at the MAC Conference. This award is for the highest percentage of graduates and completers. Northwest Community College was the recipient of the Most Improved award this year. Football has two weeks left of the final season. Playoffs will be on October 31 and the state championship game will be held November 7th. Soccer is wrapping up and Hinds women have taken the top spot for the north. Pearl River has taken the number one spot for the south. The basketball season will begin November 1. The MACJC extended the baseball and softball season by six weeks due to the large amount of rain received around the state. Mr. Southward concluded his report.

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Dr. Qualls reported that academic staff outside of the CJC system are looking to our MS Virtual Community College for guidance in their online classes. The annual MSVCC “boot camp” was held the first week in October. This involves the instructors and Distance Learning Coordinators (DLC). Blackboard’s second largest client is Mississippi.

In the Adult Basic Education/GED division, it appears that the MS Department of Education would like to report people who received their GED through CJC drop-out recovery numbers. There will be a meeting between SBCJC staff and MDE staff to discuss this further.

In the Monitoring/Audit division, the upload of Summer 2009 data has not been completed. There have been glitches with GCR and the colleges. This upload is hoped to be completed by Tuesday, October 20.

The Commission on Proprietary Schools and College registration (CPSCR) reports 44 schools registered. There have been several complaints on one registered school and Dr. Qualls is planning a visit to that school in the near future. Dr. Qualls concluded her report.

Technology Report

Mr. Ray Smith of the Information Technology Division presented his report. He reported that he attended a meeting at Dr. Clark’s request, held by the Information Technology Services (ITS) agency. ITS has created a new computer security office whose focus is to take a hands-on approach to combat technology breaches in state agencies. A document has been developed in this new division called the “Enterprise Security Policy.” Agencies will be expected to submit information to this group explaining how they are protecting their networks and computers from various security attacks. The new security group is requiring agencies to go through an exercise where someone purposefully tries to hack into agencies computer systems. Mr. Smith said he would continue to keep Dr. Clark and the Board informed of the progress this ITS security office is making.

Research and Planning Report

No report.

Legislative Report

Dr. Clark mentioned that the Governor’s executive budget request is due November 15th. The Legislative Budget Committee reports their budget recommendations on December 2nd. That is a starting point for the appropriation process for the 2010 legislative session.

Finance Report

Mrs. Deborah Gilbert presented the Finance report and referred SBCJC members to the Finance agenda tab.

Attachment 1 is the approval request for the General Fund Disbursement out of Fund 2298 in the amount of \$10,706,893.00, for November 2009.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** by a roll call vote to approve the General Fund Disbursements out of Fund 2298 in the amount of \$10,706,893.00, for November 2009.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00, effective October 31, 2009.

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In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** by a roll call vote to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00, effective October 31, 2009.

Attachment 3 is the Update on the Education Enhancement Reductions in FY 2010. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are Financial Statements for General Fund 2291 and Special Funds as of September 30, 2009. These are for informational purposes only and do not require approval.

Attachment 5 is the Purchasing Approval request for the Delta Initiative contract which will evaluate the SBCJC's current Blackboard Outcomes Assessment solution. The contract cost is \$29,000 plus up to \$1,500 for travel associated with the project. The total value of the contract is \$30,500.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** by a roll call vote to approve the request for the Delta Initiative contract which will evaluate the SBCJC's current Blackboard Outcomes Assessment solution, for a total cost of \$30,500.

Attachment 6 is a statement that shows the balance in the staff flower fund, as well as the Board Members flower fund. Board members will be reminded in November, per their request, that contributions will be accepted.

Mrs. Gilbert concluded her report.

Acting Chairman Hudspeth acknowledged **Exhibit D**, which is the Notice of the Teleconference Meeting.

Travel Authorizations

Acting Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

Acting Chairman Hudspeth said any Board Member who attended the September 23, 2009 Legislative Budget Office (LBO) Hearing has authorization. Also, Mr. George Walker has been invited to attend the State Workforce Investment Board meeting on October 29, 2009. Mr. Hudspeth said he had been invited to attend the East Mississippi Golden Triangle event on Monday, October 19 and that he would ride with Dr. Clark.

In a motion made by Mr. Max Huey and seconded by Mr. Chip Crane, the SBCJC Board **voted unanimously** by a roll call vote to approve the travel authorizations of Board members who attended the September 23, 2009 LBO Hearing, as well as those board members who will attend the State Workforce Investment Board meeting on October 29, 2009, and the East Mississippi Golden Triangle event on Monday, October 19, 2009.

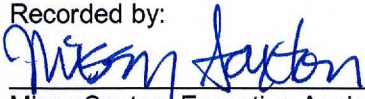
OTHER BUSINESS

Acting Chairman Hudspeth took a moment to thank the SBCJC staff and how much he appreciated the job that they do as well as their preparedness.

ADJOURNMENT

There being no other business, Acting Chairman Hudspeth adjourned the meeting at 10:45 a.m.

Recorded by:


Missy Saxton, Executive Assistant

Approved by:


Mr. George Walker, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Executive Director
Career & Technical Education
Workforce
Grants
Academic Affairs
Technology
Research & Planning
Finance Report
Notice of Meeting
Dr. Clark's Handouts & News Articles

Exhibit E (added later)
Exhibit A
Exhibits B1 & B2
Exhibits C1 & C2
No Exhibit
No Exhibit
No Exhibit
Separate Agenda
Exhibit D